

ROL CAD TECHNICIAN

LONDON CITY

The Rights of Light Team, having completed one year of service, are expanding the team to meet the demand of their growing workload with Trident's blue-chip clients.

As an accredited Investors in People company, Trident offers excellent career progression opportunities whilst learning from our experienced teams based across the UK & Ireland.

Major Job Function:

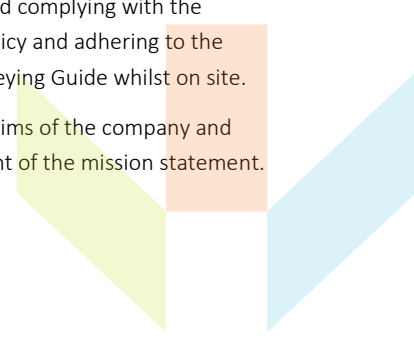
We're looking for someone who will be able to provide clients with an effective and responsive service, actively contributing to the technical development and commercial profit of Trident Building Consultancy.

In addition to the contractual duties, the successful candidate should be responsible for:

Pre Requisites:

- One / Two years experienced in the Rights of Light sector, and preferably qualified at a degree level, but this is not essential.
- Development of verbal and written skills, capable of communicating technical and complex information in an effective manner to unacquainted persons.
- Understanding of architectural drawings, design and communication.
- Producing of digital 3D modelling and ability to work in a 3D environment.
- Learning how to use Trident lighting software package.
- Making comprehensive usage of all available resources within Trident to fulfil clients' requirements with maximum efficiency and to the highest quality.
- Managing clients' expectations and ensuring that they are regularly and fully informed with the status of their project.

Administrative Duties

- Managing job-specific files on our database, enabling others to find/refer to them in your absence.
 - Knowing the requirements of the Trident Quality Assurance Manual and complying with all QA procedures.
 - Updating Work in Progress (WIP) forms regularly and submitting completed WIP forms each month.
 - Preparing and submitting expense claims by the first Wednesday of every month
 - Performing and working well in a team environment and ability to manage their own targets.
 - Undergoing, understanding and complying with the company's Health & Safety policy and adhering to the requirements of the Safe Surveying Guide whilst on site.
 - Knowing and recognising the aims of the company and assisting in the accomplishment of the mission statement.
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Continuing Professional Development

- Seeking training opportunities relevant to new developments in the industry, in order to maximise Trident's efforts in winning new business.
- Retaining detailed knowledge and appreciation of current and future legislation in order to provide clients with advice accordingly.
- Ensuring that your knowledge of AutoCAD is consistent and comprehensive.
- Learning new techniques and methods within Rights of Light to benefit the commercial success of Trident.

Conversant in Software

- AutoCAD (3D Modelling)
- MS Word
- MS Excel
- Adobe Acrobat

Business Development

- Being aware of all services offered by Trident and to market these services to existing and prospective clients, seeking opportunities for "cross-selling" of services wherever possible.
- Assisting in developing new client contacts and generating leads into new business.
- Being aware of industry news and developments and exploring future business opportunities for Trident.
- Presenting ideas for potential new business opportunities to directors when possible and assisting in the creation of business plan documents to strengthen these opportunities.
- Exceeding client expectations and building and maintaining a good reputation and relationship with existing clients both personally and as a representative of Trident.

To Apply

- Please send your CV along with a covering letter to recruitment@tridentbc.com.



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Trident Building Surveying and Project Management
Dublin

Regulated by RICS

